

[Course Title]
[Step number] [Step title]
Video script

Step Outline

[You can copy the notes from the Course Outline here to keep track of the focus of the step when writing your script]

Creative Treatment

[You can outline your approach to this step here (e.g. radio documentary style; presenter guides learners through the topic with audio clips from 2 contributors)]

The Script

- Please add your script in the Audio Script column - each row represents a different theme or point you want to get across (similar to a paragraph)
- Add suggestions for graphics, stock images/footage or clips from other videos you would like in the Video column at the appropriate point in the script.
- Write in a conversational style.
- 130-150 words is approx. 1 minute when spoken. We aim for videos to be up to 5 minutes in length, or up to 10 where necessary.
- You can use the video column to link to any source files

	Audio Script (voiceover / script in this column)	Video (graphics or images/clips to appear on screen)
		Opening FL/Partner idents
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
		Closing idents